



**HUMBOLDT COUNTY BEEKEEPERS ASSOCIATION  
BOARD MEETING MINUTES  
TUESDAY, 6 SEPTEMBER 2016**

**Location:** Conference Room, Humboldt County Agriculture Department, 5630 South Broadway, Eureka, CA

**Time:** 6:00 pm

**Board members present:** Jamie Bucklin, President (707-845-3362), ([jamiebucklin@yahoo.com](mailto:jamiebucklin@yahoo.com)); Janelle Bucklin, Treasurer ([mommy2anni@gmail.com](mailto:mommy2anni@gmail.com)); Laurie Neville, Secretary ([QMR\\_Bees@iCloud.com](mailto:QMR_Bees@iCloud.com)); Justin Reeve ([justinmreeve87@gmail.com](mailto:justinmreeve87@gmail.com))

**Absent:** Robin Gereck ([bizzybawdy@yahoo.com](mailto:bizzybawdy@yahoo.com)),

**Public members present:** John Winzler,

**Reference documents:** (1) 6 Sept 2016 proposed agenda (2) 2 Aug 2016 Meeting Minutes (3) HCBA Bylaw document (4) Draft notice to members announcing upcoming Board of Directors 2016 election

**Action Items:**

- 1. Review/approve 6 Sept 2016 Agenda**
  - a. Current meeting agenda (9/6/2016) approved.
- 2. Review/approve 2 Aug 2016 Board Meeting Minutes**
  - a. Approved as presented.
- 3. Review/approve notice to members about Board of Directors 2016 election**
  - a. Approved as presented for posting/circulation to membership
- 4. Approved reimbursement of overage spent on extraction equipment,**
  - a. Approval amount initially set at \$100,00, overage of \$125.61 occurred, resulted in amount of 225.61 spent and this reimbursement was approved..

**Items for Discussion:**

- 5. Public comment**
  - a. It was suggested and accepted that the President should ask if there is any public comment at the start of each discussion topic.
- 6. Treasurer's Report (Janelle Bucklin)**
  - a. As of 31 Aug 2016, total assets were \$5952.27. Please refer to the HCBA Profit and Loss Statement and Balance Sheet for details on HCBA expenditures & balances.
  - b. Eureka Natural Foods check has been sent as per Justin, but some timing difficulties setting up for Ray to present check at general meeting — Justin Reeve is in contact with Ray to follow up.
  - c. An individual on the Board needs to be identified for reconciliation of statements/transactions, Robin Gereck was suggested for this, but has yet to confirm her availability for this task.
- 7. Webmaster search update**

Status of establishing new website and alternative HCBA list-serve/forum: Secretary, Laurie Neville explored alternatives for local website design/contracts and recommended that Ellen Coats, EurekaDesignMedia would collaborate and advise an HCBA representative on the design and management of the site using WordPress application. The cost for this would be a one-time \$120.00 (fee does not include longterm maintenance/updates). Katharine Almy is able to continue updating the

website voluntarily through December 2016 and has also offered to support the transition. Secretary L Neville volunteered to arrange with Ellen to undertake the revision and upgrading of the site, followed by updating over time. The Board approved \$120.00 fee to retain the services of Ellen Coats.

**8. Honey Harvest/ Extraction at Mad River Brewery, August 28, 10:00 am to 5:00 pm,**

- a. The Honey Extraction event went very well. Approximately 15 members extracted frames. Brewery employee, Kevin was very helpful throughout the day. Between 3-4 extractors, including a 12-frame electric, 2 manual (with a 3<sup>rd</sup> on standby) and a 6-frame electric were available to members with supervision by Justin Reeve, Jamie Bucklin, special thanks to Bruce Hitchko and Mike Silva who assisted throughout the event.

**9. Discuss/ plan possible community honey-tasting event**

- a. It was suggested that the December 2016 Art's Alive community event in Old Town Eureka might be a good venue as it is popular and very well attended. A local business, specifically Paul Leslie's Humboldt Honey Wine or a place on the plaza would need to be organized, and notice to beekeepers who might want to participate with their honey. Alternatively, Paul at Humboldt Honey Wine (HHW) is interested in hosting a honey-tasting event. This potential public event needs further discussion & planning, Board was in favor to proceed.

**10. Confirm topic/speaker for remaining 2016 General Meetings**

- a. For September, the presentation was Fall/Winter Management, slides with moderator (L Neville) and a panel of three (Justin Reeve, Jamie Bucklin and Jeannine Kaprielian) engaged the member audience on a range of topics. For the 4 October general meeting, Justin Reeve will present on "Products of the Hive", For the November 3, 2016 general meeting, a beekeeping management video (TBA) will be presented and a membership honey-tasting will be held.

**11. Planning for November elections – review process, positions, and HCBA ByLaws**

- a. Nominations will officially be accepted through the month of October, with nominations being accepted on the floor at the November 3, 2016 meeting where the election for offices will be held with the current members present at the meeting. It was emphasized again to personally approach individuals to encourage involvement on the Board Office of President (Jamie Bucklin) is officially up for re-election. President will announce upcoming election and (2) open board member positions to encourage people to consider getting involved at upcoming general meeting/ Board approved the announcement for circulation to the membership regarding the elections. It will be announced on social media, yahoo listserve throughout October to encourage engagement.

**12. Secretary Position – separation of duties/Asst. Secretary position**

- a. Secretary, L Neville requested reviewing the HCBA By-laws with respect to redistribution of responsibilities for the office of Secretary. It encompasses two positions at present, duties relative to public relations public relation/announcement notice distribution, & creative development and another as "business" secretary. Nina Dunn expressed interest in a Secretary or Assistant Secretary position directly to R Gereck and L Neville and was to attend this meeting, but did not attend. It was agreed that the position could be split within the parameters of the current Bylaws- it was suggested that the additional Secretary position would be enlisted to take over the business aspects of the position, taking minutes, collaborate with President on agenda, circulating materials to Board & membership, managing the record. The Public Relations post would include design/development of material (brochures, event flyers), web management, public/media and information support.

**13. Topics for consideration at next Board Meeting (Tuesday, September 6, 2016)**

- a. Video options for November 2016 General Meeting (See National Honey Show, UK website)
- b. Plan for HCBA Annual Board Meeting (November 2016)
- c. Status of HCBA election - nominations & potential candidates to approach
- d. Continue discussion on re-evaluating secretary position and divided duties
- e. Continued planning of a community honey-tasting event, outside of general meetings.

**General Meeting Report**

**Report of Thursday, 6 September 2016**

**Location: Humboldt County Department of Agriculture, 5630 South Broadway, Eureka, CA**

**Number of attendees: 45**

**Topic: Fall/ Winter Management – panel session**

**Title: Fall/Winter Apiary Preparation in Humboldt County**

**Topic:**

A moderated panel session was held on the topic of Fall Winter Management Preparation and engaged the member audience in discussion. Moderator L Neville provided slides. The panel featured Justin Reeve, Jeannine Kaprielian, Jamie Bucklin.

**Topics included:**

1. Evaluating Colony Health/ Requeening
2. Evaluating Pollen & Honey Stores
3. Configuring frames - spatial downsizing for winter
4. Providing adequate ventilation
5. Forage, feeding & robbing
6. Protecting the Hive from the elements
7. Protection from predators