



**HUMBOLDT COUNTY BEEKEEPERS ASSOCIATION
BOARD MEETING MINUTES
Saturday, 9 January 2016**

Location: Conference Room, Humboldt County Agriculture Department, 5630 South Broadway, Eureka, CA 95501

Time: 2:00-4:00 pm

Board members present: Jamie Bucklin, President (707-845-3362), (jamiebucklin@yahoo.com), Janelle Bucklin, Treasurer (mommy2anni@gmail.com), Laurie Neville, Secretary(QMR_Bees@iCloud.com);, Brad Woodward (707 496-9707); Justin Reeve (justinmreeve87@gmail.com), Robin Gereck (bizzybawdy@yahoo.com),

Board members absent: Melissa Lee Krein (Busymissybee@yahoo.com)

Public members present: John Winzler

Reference documents: (1) 9 Jan 2016 Meeting Agenda, (2) 3 Nov Board Meeting Minutes for approval, (3) Revised Bylaws doc version 11/10/15, (4) Profit/loss for Jan-Dec 2015 & budget report specific to 2015 BeeFest (document from 11/2015 meeting), (5) Meeting Presentation Calendar worksheet, (6) Meeting schedule & Board members doc, (7) Special events & workshop calendar

1. Review/approve agenda for this meeting:

Approved with the following additions to the current Annual Meeting Agenda (1/9/2016)

Additions included:

- a. Humboldt Beekeepers Yahoo Group List-serve issues – The listserve is not a product of the HCBA, Dick LaForge is list administrator (Julia Graham-Witt is a co-admin) and “owner” – the list is a communication tool for the HCBA considering many members subscribe to it. Disputes between list members and administrator are not the responsibility of the HCBA, The HCBA President may reason with the administrator(s) on behalf of a member if needed, in a recent dispute, in the interest of the group, President will approach the administrator(s) to clarify the situation.
- b. Policy for donations to HCBA from fundraising by a member – A local business owner has offered and made public overtime an effort to set aside proceeds from sales of a product and donate a percentage to the HCBA, – it was emphasized that this sort of effort must be presented formally to the Board prior to being made public. The President will address the issue with the business owner and confirm the intent and details of the donation and its status and report back to the Board at the February meeting.
- c. Selling reprints at general meetings: A member proposed selling reprints at the HCBA general meetings for \$3.00 each, with \$2.00 going to the member making the copies of reprints and \$1.00 going to the HCBA. The Board decided against this, preferring to make the reprints available online for download or in print - free to the members.
- d. Establishing a Mentor Program: A brief discussion of the planning for a Mentor program was presented, a sign up sheet was provided at the General meeting on 7 Jan, there are

interested individuals. Jeannine Kaprielian is interested in being involved in this attempt to match mentors and mentees. Dick LaForge has also expressed interest and has mentioned that a mentoring article was noted recently and may be helpful. There are examples of other Beekeepers Associations/Clubs with mentoring programs, guidelines from one of these programs was presented to the board by the Secretary for consideration. It was suggested that the list be based on geographic areas of mentors/mentees. A meeting of interested persons to establish a committee was suggested.

2. Review 3 Nov 2015 Board Meeting Minutes as submitted for approval

- a. Approved with corrections: Change Pg 2, vi Pg 15, Art XXIII to read XXII
- b. Add “When reimbursement from the “one signer” HCBA bank account for expenses is to a family member of the Treasurer, than signature by authorized alternate will be made to avoid conflict of interest.

3. Public Comment

- a. It was noted that some minor corrections were still pending on the final Bylaw document and could be posted to the public with those corrections made.

4. Treasurer’s Report

- a. There were no outstanding expenditures this month. The monthly report will be made available to the Board at the next meeting or can be requested by email (see above for Treasurer email address).

5. HCBA revised Bylaws

- a. The Board reviewed the final version of the revised Bylaws, and identified minor corrections. With those corrections, the document is finalized and ready to be posted on the website for circulation to the general membership. An announcement will be made that the HCBA Bylaws can be viewed or downloaded and will be circulated on the Humboldt Beekeepers Yahoo Listserve, Facebook and posted on the homepage of the HCBA website.

6. Clarification of officers – Board and Association

- a. Nomination of Justin Reeve to serve as Vice-president of Association, up for election by members at Feb 4 2016 general meeting.
- b. The starting date and election terms of HCBA officers as follows:
 1. Jamie Bucklin (2014), Assoc President, re-election in Nov-Jan 2016
 2. Brad Woodward (2014), Assoc. Vice-Chair of Board – up for re-election in 2016
 3. Janelle Bucklin (2014) Treasurer of Assoc & Board – term 2014-2016
 4. Laurie Neville (2015), Secretary of Assoc & Board – term 2015-2017
 5. Robin Gereck (2015), Board member since 2015
 6. Justin Reeve (2015), Board member since 2015
 7. Melissa (MissyBee) Krein (2014), Board member since 2014

7. Insurance Issue

- a. Update on the process to resolve insurance issue for Association (Board, etc) and events liability resulted in the Board approving that the Treasurer move forward on submitting the necessary materials to obtain a quote for general liability and for “errs and omissions”

(Board member coverage) from the insurance company: noting that some changes (address) on the application form need to be made. The Treasurer will report back with the details of the coverage and the final costs to the HCBA.

8. BeeFest 2016:

- a. It was agreed that booking the dates for the event at the Bayside Grange are the first priority and establishing a planning meeting as soon as possible to start the process of establishing a timeline and obtaining sponsors, vendors, volunteers, etc. Justin Reeve will be the focal point/coordinator with support from the Board and members. He will work closely with the Treasurer on the budget, and make contact with the individuals who have expressed interest in helping (MissyBee, Sunshine Bender). Justin will contact the grange and check dates and report back to the Board to confirm in the coming week.
- b. President Bucklin will introduce Justin to Lorna to facilitate her involvement this year with respect to artwork for the poster and possibly the art show event and contacts for various aspects of the event considering her experience. Critical factors to draw the community to the event were mentioned: film night, music, other clubs and purveyors to invite as vendors (CNPS, Garden Clubs, etc).
- c. Selling more local honey at BeeFest was also suggested. Possibly a cooperative booth for local beekeepers who have honey to sell?

9. Continued discussion on establishing comprehensive events calendar for 2016:

- a. ***Outline and schedule workshops for 2016*** Continued brief discussion on status of invited speakers (i.e. special guest speakers on beekeeping practices, botanical topics, disease management, safe honey processing/handling, topbar building, fundamentals of beekeeping (1or 2-day Beekeeping “clinic”) etc. President Bucklin is contacting potential guest speaker experts to schedule in advance on calendar– and will report back.
- b. ***General Meeting presentation calendar topics of month with exception of June outlined,*** planning for monthly program (speakers, films, videos) and finalized some of the seasonal beekeeping management issues. (see attached Meeting Presentation Calendar 2016).

Topics for consideration at next Board Meeting (Tuesday, 2 February 2016)

- 1. Status of insurance coverage.**
- 2. Status of BeeFest:** Planning Committee and progress
- 3. *Continued: Identify special events and other activities*** for participation (specifically community events, ENF, Fairs etc) where HCBA is represented with booth or educational materials, demo hive, etc. with initial timelines. (see ref doc “Events Calendar”)
- 4. *Media planning:*** Address opportunities for education using the media (Support local honey, gardening for pollinators, general bee issues etc)
- 5. Ongoing organization update of 2016 proposed budget** considering all events and planning in progress (Treasurer)

Swarm Response List Management: Brad Woodward offered to assume responsibility for the Swarm List and to consult the individuals who are on it and transition this task from the Secretary. It was also suggested that any individual who wishes to be on the Swarm Recovery Call List should be an HCBA member attend a special swarm response meeting with the coordinator and have copies of any handouts that may be used, or they will not qualify to be on the list. To be on the swarm list it was suggested that individuals who are interested should be members and would be required to come to either the February and/or March 2016 general meetings, confirm their name on the list and receive the handout on “Swarm Response and Recovery” and consider having release of liability forms with them. Individuals who would like to be on the swarm list but cannot attend the meetings would pay \$5.00 to be on the list and acknowledge the “Swarm Recovery Handout” and release of liability. It was noted that it should be emphasized on any handouts and on the website that individuals on the Swarm Response List are not agents of the HCBA, and the HCBA is not responsible for the individuals nor their activities. The list is provided as a service to the community and to the honeybees.

General meeting summary (7 Jan 2016): President Jamie Bucklin was absent, Brad Woodward announced that a mentor program is being established. Interested individuals signed in. Paul Leslie spoke about “products of the hive” and shared his experience keeping bees and managing his business “Humboldt Honey Wine”.