

**HUMBOLDT COUNTY BEEKEEPERS ASSOCIATION  
BOARD ANNUAL MEETING MINUTES  
WEDNESDAY, 4 JANUARY 2017**

**Location:** Conference Room, Humboldt County Agriculture Department, 5630 South Broadway, Eureka, CA

**Time:** 12:00 p.m.–3:00 p.m.

**Board members present:** Justin Reeve ([justinmreeve87@gmail.com](mailto:justinmreeve87@gmail.com), President & Chair; Jamie Bucklin, Vice President (707-845-3362), ([jamiEBucklin@yahoo.com](mailto:jamiEBucklin@yahoo.com); Janelle Bucklin, Treasurer ([mommy2anni@gmail.com](mailto:mommy2anni@gmail.com)); Britt Frey ([boldagain@icloud.com](mailto:boldagain@icloud.com)); Laurie Neville, Secretary ([QMR\\_Bees@iCloud.com](mailto:QMR_Bees@iCloud.com)); Paul Leslie ([humboldthoneywine@yahoo.com](mailto:humboldthoneywine@yahoo.com)); Robin Gereck ([bizzybawdy@yahoo.com](mailto:bizzybawdy@yahoo.com))

**Public members present:** 0

**Reference documents:** (1) Proposed Jan agenda (HCBA\_JAN\_2017\_AGENDA.pdf) (2) Nov 2016 Minutes (HCBA\_NOV\_2016\_MINUTES.pdf), (3) [2017\_SPEAKER\_WORKSHEET.pdf], and (4) [2017\_HCBA\_BOARDCALENDAR.pdf (draft)]

**Action Items:**

1. **Approved agenda for this meeting (4 Jan 2017):**
2. **Approved 11/1/2016 Minutes as submitted**
3. **Public general comment - None**

**Items for discussion (Public comment requested at start of each item):**

**4. New Officers/Board Members**

- a. Acknowledgement of Justin Reeve as President and Chair of Board, Jamie Bucklin as HCBA Vice President,. The Board welcomed to new board members, Brit Frey and Paul Leslie. Paul Leslie was nominated and accepted post as Co-chair of the Board of Directors.

**5. Treasurer's Report (J Bucklin)**

- a. As of 31 December 2016, total assets were \$6,852.31. Please refer to the Jan 2016 thru Dec 2016 HCBA Profit and Loss Statement, Balance Sheet and Reconciliation Detail for details on HCBA expenditures & balances.
- b. Any reimbursements for purchases made by board members or designated committee members should be submitted directly to the Treasurer with a reimbursement form whenever possible – to better track expenses and ensure reimbursements are timely. Treasurer & Secretary will make pdf reimbursement form available on line – or by email request
- c. An annual expenditure budget is in planning and with focus on speaker's fees, misc events and Bee Fest costs. Product sales (t-shirts, etc) to be further discussed.
- d. Fundraising for a honey extractor is still underway for 2017 – primarily donations are solicited at monthly General Meetings.
- e. Speakers for general meetings and workshops are a budget priority and are in planning. Fees for attending most workshops was approved at \$20.00 per person, (with higher rates a consideration for higher profile speakers/workshops).

**6. Online voting process by email - clarification**

An officer calling an online email vote within the Board must:

(1) Describe issue clearly, (2) provide a “discussion period” of minimum 24 hours, (3) Describe dates and time window when vote is to be cast and considered. (4) follow up with result. An online vote requires 100% participation by Board members to qualify.

**7. Certificates of Appreciation:**

- a. 2016 President J Bucklin signed remaining Certificates of Appreciation for (1) Humboldt County Department of Agriculture (2) Humboldt and Del Norte UC Agricultural Extension, (3) Stephen & Lorna Brown). The UC Agricultural Extension Certificate was presented to the administration office following

the HCBA Meeting 4 Jan 2017. The certificates for HCBA and the Browns required replacement frames – these will be reframed and delivered by the Secretary & VP.

#### **8. Community events for 2017**

- a. President and Board Chair, Justin Reeve noted that the Plant and Seed Exchange 2017 is invited to participate with the HCBA outreach booth. Details to follow.
- b. Other potential events include the Eureka Natural Foods - Round up and outreach event (as in previous years). Other grocery businesses have expressed interest in collaboration also. These potential fundraising events need further discussion

#### **9. Speakers/workshops for 2017**

- a. Paying invited speakers was discussed and it was determined that \$50.00 for experienced local speakers may be offered. The fees/costs for invited expert speakers would be negotiable (statewide/out of state speakers). A basic workshop fee was suggested at \$20.00 per participant to assist with cost and service of providing workshops. More discussion needed on speakers. The following was designated with respect to current scheduling/sourcing speakers:
  - i. Jamie Bucklin will contact Jake Yarish, Mike Mesler (for Bee Fest + Gen Meeting), & Jeremy Rose (Santa Cruz area)
  - ii. Britt Frey will contact Elena Nino on topic of bee biology/queens/ and possible queen or bee management/handling workshop.
  - iii. Robin Gereck will contact Seth Rick for a talk on beekeeping abroad (Seth has spent time in Rwanda with intent to improve beekeeping practices)
- b. Treasurer Janelle Bucklin offered to manage list/calendar for speakers -

#### **10. Status of website re-design with Ellen Cotes, Eureka Media (L Neville)**

- a. Meeting with Ellen is still pending for the redesign of the HCBA Website (L Neville will contact and set appointment for later January). Justin Reeve and Jamie Bucklin to be included in the design meeting.

#### **11. Outcome of community honey-tasting event at Humboldt Honey Wine (723 3<sup>rd</sup> Street), on Dec 3 (Arts Alive! Eureka) was considered successful with 15 local honey samples presented. Approximately 80 people visited the venue in the course of the evening.**

#### **12. Bee Fest 2017 (J Reeve/J. & J. Bucklin)**

- a. There has been contact from Lorna Brown on expanding Bee Fest to a larger venue, (Adorni Center) with other potential partners/sponsors. The extent of this is unclear. A meeting is planned for mid January with, Lorna and Board members J & J Bucklin, J Reeve. The date of Bee Fest/activities/budget & planning are pending as a result. Dates at the Bayside Grange were still tentatively available in May/June when last checked.

#### **13. HCBA Annual Board Meeting** topics have been covered to a great extent at this meeting and further at upcoming. planning meetings for Bee Fest and other events that are pending. A specific annual board meeting was not rescheduled.

#### **14. Topics for consideration at next Board Meeting (Wed., Feb 1, 2017)**

- a. Plan for community/merchant-based fundraising/outreach events for 2017 (excluding Bee Fest) (Including Eureka Natural Foods event/etc. fairs, schools, clubs) & status of Seed/Plant Exchange
- b. Status of Bee Fest planning/dates/partnerships
- c. Fundraising products: Cost/benefit, art, T-shirts (HCBA) and other items for budget consideration
- d. Status of scheduled/pending speakers/workshops
- e. Website re-design

### **APPENDIX II GENERAL HCBA MEMBERS MEETING REPORT**

**Thursday, 5 January 2017**

**No. in attendance: 30 approx**

**Topic:** Panel discussion on Spring Preparation in the Apiary